

WEST NEW YORK

PARKING AUTHORITY

Refund Policy

Purpose:

To create a fair and consistent standard by which the West New York Parking Authority (herein referred to as WNYPA) will issue refunds for contract (Monthly) AND (Yearly) parking PERMITS.

Definition:

A “refund” is any funds given back to a customer in the form of check

“Contract parking” is defined as specific spaces rented on a monthly, yearly basis, or any fees charged by the WNYPA.

Policy for Contract (Monthly, Yearly) Parking:

All refund requests will be considered on a case by case basis. Requests must be made two days prior to the 3rd Tuesday of each month. Requests made after 3rd Tuesday of the month will not be able to be considered until the following monthly meeting.

- Requests must be made in writing addressed to the WNYPA Director.
- It is the requestor’s duty to ensure delivery of the request for a refund.
- If a request has not been received by the WNYPA within two (2) days prior to the monthly meeting, it cannot be considered, and Checks cannot be approved or issued.
- All refund decisions will be made at the sole discretion of the WNYPA after review of the request which decision shall be final and uncontested.